



# BUSINESS TAX APPLICATION – RMS

Existing Business Tax Registration Number: \_\_\_\_\_ RMS Reference Number: \_\_\_\_\_

The following information is subject to disclosure

**Business Type** (Check One):  Individual  Corporation  Partnership  LLC  Trust

Please print or type

**Legal Name:** \_\_\_\_\_

(Do not use DBA here)

**Starting Date of business in the City of Los Angeles (MO/DAY/YEAR):** \_\_\_\_\_

**Ending Date of business in the City of Los Angeles (MO/DAY/YEAR):** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

(Do not use P.O. Box here)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Is this a residential address?  YES  NO (Check One)

**Mailing Address:** \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Is this a residential address?  YES  NO (Check One)

**Care of (C/O):** \_\_\_\_\_

**Doing Business As (DBA):** \_\_\_\_\_

**Do you sell tobacco products?**  YES  NO

If YES, you must fill out a Tobacco Retailer’s Permit Application

**Social Security Number (SSN) – OR – Federal Employer Identification Number (FEIN):** \_\_\_\_\_

**Sales Tax Number (Seller’s Permit):** \_\_\_\_\_

**Description of Business:** \_\_\_\_\_

**Business Contact Person:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Gross Receipts:** (If your business began prior to this year, please complete the information below)

Calendar Year:	2018	2019	2020	2021	2022	2023	2024	2025
<b>Gross receipts:</b>								

Note: A minimum business tax may be due based on your business activity(ies) for the first year of operation.

**I DECLARE, UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT TO THE BEST OF MY KNOWLEDGE THE INFORMATION PROVIDED IN THIS FORM IS TRUE, CORRECT AND COMPLETE.**

**NAME:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_ **PHONE NUMBER:** \_\_\_\_\_

**PLEASE RETURN SIGNED FORM TO:** FINANCE.RMS@LACITY.ORG OR

**MAIL TO:** OFFICE OF FINANCE, ENFORCEMENT DIVISION – RMS UNIT P.O. BOX 53234 LOS ANGELES, CA 90053-0234

**FOR FURTHER INFORMATION, PLEASE VISIT OUR WEBSITE:** <https://finance.lacity.gov>