



KAREN BASS  
MAYOR

**PARKING OCCUPANCY TAX COLLECTION BOND EXEMPTION APPLICATION**

City of Los Angeles  
Office of Finance  
P.O. Box 53234, Los Angeles CA 90053-0234 (213)744-970  
(213) 744-975

<b>APPLICANT INFORMATION</b>	I, Applicant, am the auto park / valet parking operator and am submitting this Parking Occupancy Tax Collection Bond Exemption application for the parking facility/location listed herein. <b>I hereby certify, under penalty of perjury, that I accept credit card payments at this parking facility/location, will continue to report timely and accurately the monthly Parking Occupancy Tax and agree to provide access to electronic records of credit card transactions to the Office of Finance.</b> I understand this application must be complete to be accepted by the Office of Finance for review.
<b>Legal Name of Auto Park / Valet Parking Operator:</b>	
<b>DBA, if applicable:</b>	
<b>Business Tax Registration Certificate Account No:</b>	
<b>Business Address:</b>	
<b>Mailing Address:</b>	
<b>Telephone Number:</b>	
<b>Email Address:</b>	

I voluntarily provide proof that credit card payment is offered at this parking facility/location, please see attached.

I declare, under penalty under the laws of the State of California, that to the best of my knowledge the foregoing is true, correct and complete.

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Daytime Telephone Number \_\_\_\_\_ Email \_\_\_\_\_

Please remember to sign your form when returning it to the below address:

**City of Los Angeles - Office of Finance  
Attn: POT Bond Unit  
P.O. Box 53234  
Los Angeles CA 90053-0234**

**CITY HALL OFFICE**

City Hall 200 N. Spring St.  
(Use Main St. Entrance) Rm 101 PHONE (844) 663-4411

Open Mon. through Tues. 8 AM to 4 PM  
Wed. through Thurs. 9 AM to 11:30 AM

**BRANCH OFFICES AND HOURS**

Van Nuys Braude Constituent Svcs. Center Rm 110 PHONE (844) 663-4411  
Civic Center 6262 Van Nuys Blvd Open Mon. through Tues. 8 AM to 4 PM  
Wed. through Thurs. 9 AM to 11:30 AM

**AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER**

**ATTENTION – PLEASE READ**

**Non-financial information such as name, business address (including home-based businesses), mailing address, etc., contained in your City of Los Angeles tax and permit records, is subject to public disclosure under provisions of the California Public Records Act, Government Code Section 6250 et seq. Your residential information may also be subject to public disclosure if that location is utilized for business and/or mailing purposes.**

**If you are unclear if this applies to you, please ask for clarification from a public counter staff person.**

**For the latest information about these and other issues, visit our website at [finance.lacity.gov](http://finance.lacity.gov), call our taxpayer assistance line at (844) 663-4411, or call or visit any of our branch offices listed above.**